October 13, 2009

TO: Interested Grade 4 and Grade 5 Champion Students
FROM: Mr. McGann, Principal
SUBJECT: CHAPARRAL STUDENT COUNCIL INFORMATION

Chaparral Student Council Offices:

- **President**: 5th grader. Presides over meetings. Oversees all positions and committees on the Student Council.
- **Vice President**: 4th grader. Assists the President. Substitutes for President. Notifies all council members of meetings.
- **Secretary**: 4th or 5th grader. Records and presents minutes at meetings. Maintains all council records and correspondence.
- **Historian**: 5th grader. Provides history of the year. Takes still and video pictures of school events.
- **Commissioner of Activities**: 4th or 5th grader. Oversees activities created and approved by the Student Council, such as School Spirit activities, Community Service, etc.

Student Council Officer Candidate Requirements:

- Parent approval
- Teacher approval
- Outstanding citizenship
- Good communication skills
- Leadership skills
- Willingness to give up recess, lunch time, and lunch recess on a regular basis for S.C. Meetings

Student Council Classroom Representative Requirements:

- Outstanding citizenship
- Good communication skills
- Leadership skills
- Willingness to give up recess, lunch time, and lunch recess on a regular basis for S.C. Meetings

Election Guidelines:

- **Campaign Poster**: One poster per candidate. Maximum size: 36 inches x 24 inches. (No web pages or e-mailing)
- **Primary Election Speech**: One minute maximum. State your name and the office you’re running for. Why do you want this office? What ideas and plans will you bring to the school? Why are you a good person for this office? No props. No giving away anything to fellow students. Parent and teacher shall read and sign-off on speech in advance. We will notify you of your day and recess time for your speech.
- **Final Election Speech**: Two minutes maximum. Otherwise, the same guidelines as above. Speeches delivered at grade 3-4-5 assembly.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, October 13</td>
<td>Student Council information assembly for grade 4 and grade 5</td>
</tr>
<tr>
<td>Thursday, October 15</td>
<td>Permission Form signed by parent and teacher due by end of day.</td>
</tr>
<tr>
<td>Monday, October 19</td>
<td>Copy of one-minute primary campaign speech due to front office.</td>
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<tr>
<td>Monday, October 19</td>
<td>Campaign poster due to front office by end of day.</td>
</tr>
<tr>
<td>Tuesday, October 20</td>
<td>Primary campaign speeches at recess time as scheduled.</td>
</tr>
<tr>
<td>Wednesday, October 21</td>
<td>Primary campaign speeches at recess time as scheduled.</td>
</tr>
<tr>
<td>Thursday, October 22</td>
<td>Primary campaign speeches at recess time as scheduled.</td>
</tr>
<tr>
<td>Friday, October 23</td>
<td>Primary campaign speeches at recess time as scheduled.</td>
</tr>
<tr>
<td>Tuesday, October 27</td>
<td>Primary Election Day. All 3rd, 4th, and 5th graders vote. The top 3 vote-getters in each category advance to final election.</td>
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<tr>
<td>Monday, November 2</td>
<td>Copy of final two-minute campaign speech due to front office.</td>
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<tr>
<td>Tuesday, November 3</td>
<td>Final campaign speeches at grade 3-4-5 assemblies.</td>
</tr>
<tr>
<td>Tuesday, November 3</td>
<td>Election Day. All 3rd, 4th, and 5th graders eligible to vote.</td>
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<tr>
<td>W-TH-F, November 4-5-6</td>
<td>Each grade 3, 4 and 5 class elects three (3) students to serve as Classroom Student Council Representatives.</td>
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<tr>
<td>To Be Arranged</td>
<td>First meeting of Student Council in Room 24 (Mrs. Burns, Grade 5) Meeting from 12:30 to 12:55 p.m. (4th and 5th graders eat lunch in room)</td>
</tr>
<tr>
<td>Student Council Meetings</td>
<td>Meeting dates to be arranged. Regular attendance is very important.</td>
</tr>
</tbody>
</table>
TO: Interested Grade 4 and Grade 5 Champion Students  
FROM: Mr. McGann, Principal  
SUBJECT: CHAPARRAL STUDENT COUNCIL OFFICER PERMISSION FORM

Student Council Officer Candidate Requirements:

- Parent approval
- Teacher approval
- Outstanding citizenship
- Good communication skills
- Leadership skills
- Willingness to give up recess, lunch time, and lunch recess on a regular basis for S.C. Meetings

I understand that, if I am elected, I will be required to devote a great deal of my free time in meeting my commitment as a Student Council Officer. I realize that many activities and/or committee work will require my time during recess, lunch time, and lunch recess to accomplish. I also agree that my school work and citizenship at the school will remain top priorities. I will need to balance my studies with my Student Council obligations. I will be a positive role model for all of my fellow students at Chaparral. (RETURN THIS COMPLETED FORM TO YOUR TEACHER NO LATER THAN THURSDAY, OCTOBER 15, 2009)

Student Signature: __________________________________________________________

I recommend and/or give my permission for this student to run for the Student Council office indicated on this application.

Parent Signature: __________________________________________________________

Teacher Signature: __________________________________________________________

The Student Council Candidate should complete the rest of this form:

Student Name: __________________________________________________________

Grade Level: __________________________________________________________

Teacher Name: __________________________________________________________
Please answer each of the following five questions.

1. What Student Council office are you interested in running for and why?

2. Why do you think you are qualified for this position?

3. Please list any past leadership or student government experience (include sports, clubs, organizations, etc.)

4. What three adjectives best describe you? Give an example to support each.

5. What positive, realistic ideas can you recommend for Student Council to sponsor toward making our school year at Chaparral a big success?